



Title: Project Scheduler – Renewable Energy Projects

Accountable to: Director, Projects

Location: Bangalore, India

Seniority: Senior

Job Type: Full-Time, Remote

Introduction

Edify Engineering solution is a Bangalore based advanced engineering and consulting organization that specializes in Strategic consulting services, Turnkey solutions, Manufacturing and Supply chain management services with a team of 20+ members from various technical & non-technical disciplines. Backed by a combined experience of over 120+ years, we deliver unique & disruptive solutions catering to customer needs and are driven by enthusiasm and endurance to achieve this goal.

Our client, Energy Vault is the creator of renewable energy storage products that are transforming the world's approach to utility-scale energy storage for grid resiliency. Our client's comprehensive offerings include our proprietary gravity, battery, hybrid/green hydrogen energy storage solutions and our technology-agnostic software suite that orchestrates and integrates multiple energy asset types (storage & generation) while optimizing dispatch, costs, revenues, and overall asset performance.

About the role

The Project Scheduler will provide critical scheduling and coordination support for renewable energy projects in Australia. This role ensures seamless communication between project teams, contractors, and stakeholders, focusing on schedule development, progress tracking, resource allocation, and risk management. The ideal candidate will excel in multitasking, cross-functional collaboration, and adapting to flexible hours to align with Australian time zones and project needs.

What you will do

- Develop and maintain project schedules, defining key milestones, task dependencies, and project timelines to ensure alignment with project objectives.
- Coordinate with project managers, engineers, and stakeholders to gather accurate schedule information and update timelines accordingly.
- Monitor project progress, track milestones, identify deviations from the schedule, and adjust timelines to keep the project on track.



- Manage the critical path, identifying key tasks that impact the overall schedule, ensuring timely completion of high-priority tasks.
- Allocate resources (personnel, equipment, materials) effectively to ensure the schedule aligns with available resources and project needs.
- Identify scheduling risks and implement strategies to mitigate delays or conflicts, proactively addressing issues as they arise.
- Update and adjust schedules regularly to reflect scope changes, resource constraints, or external factors that could impact the timeline.
- Prepare and distribute schedule reports to project teams and stakeholders, highlighting progress, risks, and critical path updates.
- Coordinate project meetings related to the schedule, ensuring action items, dependencies, and issues are addressed promptly.
- Maintain accurate schedule documentation, including version control, to ensure updates and changes are properly recorded and accessible to stakeholders.
- Ensure compliance with industry best practices in project scheduling, adhering to project management standards and regulatory requirements.
- Communicate schedule updates and changes to all relevant stakeholders, ensuring alignment with project goals and client expectations.

Qualification Requirements:

- **Education:** Bachelor's degree in construction management, Civil Engineering, Project Management, or a related field.
- **Experience:** 5+ years in Contract administration, preferably in renewables/construction.
- **Technical Skills:** Proficiency in scheduling software such as MS Project, Primavera P6, or similar tools.
- **Communication:** Fluent English (written/spoken); ability to simplify complex information.
- **Time Management:** Flexibility to overlap with USA/ Australian business hours as needed.
- **Cultural Awareness:** Sensitivity to Australian workplace norms and practices.

Preferred Skills:

- Proficiency in scheduling software such as Primavera P6 or MS Project, with the ability to manage complex project schedules and perform critical path analysis.
- Familiarity with renewable energy technologies (e.g., solar, wind, battery energy storage systems (BESS)) and their impact on project scheduling and resource allocation.
- Experience with data integration and reporting tools to streamline schedule updates from multiple systems (e.g., Jira, Altus, Excel) into the primary scheduling platform.
- Strong understanding of critical path analysis, task dependencies, and resource



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allocation.

